



Northern Interior Alaska Association  
for the Education of Young Children

Meeting minutes December 9, 2017 @ CTC 7:00 am

1. Call to order 7:00 am
2. Approval of Agenda- Robin  
Present:  
AnneMarie  
Teo  
Fawn  
Linda  
Tricia  
Marcy  
Faith  
Claire  
Tracy  
Mandy  
Riley  
Erika
3. Approval of November Minutes- Tabled until notes are passed on to Tracy
4. Approval of policy and procedures-
5. Budget report: Linda- Linda distributed monthly budget report via email during the meeting. Linda has created and will distribute a Purchase Request form to be signed off on prior to purchases approved for reimbursement. If any board member has questions after reviewing the monthly budget report, Linda is happy to review and answer any questions.  
Budget Committee was created and will work together outside of monthly board meetings to support the work of the budget. Linda is to chair this group. Committee members: Fawn, Annemarie, Claire, Riley
6. Finish Conference Follow Up- Conference follow up complete.
7. Monthly review of Strategic Plan- A committee for the Strategic Plan has been decided against. The entire Board will work together to revise the Strategic plan to reflect current goals, practices, and next steps
  - a. strategic plan committee to create a draft 3 year plan 2018-2021
8. Public Policy Update- Fawn requested an hour at the Orientation meeting in January to brief the Board on her recent Public Policy travel and learning. Due to the amount of ground to be covered in the January meeting, the board agreed on half an hour.
9. Old Business:  
  
A storage facility has been selected. Linda has the Debit card and will have the contract drawn up. Board members are asked to bring trucks for the transport of niaaeyc owned items to be stored in this unit.
10. New Business: January Meeting is to be held at Annemarie's house from 8-4:00 on 6 January 2018

Adjourn: 1015