

Amended Meeting Minutes December 8, 2018

Present: AnneMarie, MJ., Mandi, Fawn, Robin, Marcy, Chanda, Riley, Tricia, Claire, Bryana, Alfredo, Taylor, Jessica.

Absent:

- Call to order: Robin at 7:03 AM
- Approval of Agenda: Art show added to agenda. Agenda approved by Riley and Tricia. Passed.
- Approval of November Minutes: Spelling corrections made on two names. Marcy passed the change/approval.
- Budget report and presentation of 2019 budget: MJ
  - No report from MJ until next meeting in January. Still using QuickBooks.
  - Will create a basic outline of budget. Incorporate line items to accommodate all expenses.
  - Everything given to NAEYC.
  - All presenters are paid.
  - Tricia will get the storage key.?
- Paid Position update: Fawn and two others have applied for the position. Now advertised on social media. Tricia will check email.
- Monthly review of Work Plan: Everything is ready to pass on to Claire. Claire will update and share the work plan at January 12<sup>th</sup> meeting.
- Public Policy Update: Robin
  - Alaska did receive the grant from the state. Grant was for \$25,000 and is to be split amongst each affiliate. NEED COPY OF GRANT.
  - Board needs to choose someone to go to Washington D.C. (February 24-26) and two people to go to Juneau (20<sup>th</sup> & 21<sup>st</sup>) for public policy meeting.
  - Robin possibly go to D.C. Need a back up if she can't go. WHO?
  - Anchorage annual meeting February 6-9, 2019. WHO?
- Committee Updates:
  - Hiring Committee: No one yet.
  - Education Committee update:
    - MOA or MOU w/FT WW update: Riley- will begin working on this in January.
  - AnneMarie compiled information for the conference presenters.
  - She handed the box over to Riley. Needs to be shared with presenters.
  - Other committee reports: Riley and Mandi-Art Show Saturday April 13<sup>th</sup> 2019. Pioneer Park.
  - Donations will be done along the same lines as last year. Will be reaching out to other business and people for donations. It was suggested if we get a lot of donations for the art show, we could keep some for the conference.
  - Canvases will be given out like last year.
  - Flyers out in March. Will start working on the flyer in January.
  - Jessica will put up flyers at the Children's Museum. She wants to be on the part committee.

- Marcy suggested an idea of hers for the conference baskets. Put together teacher related baskets with books and curriculum. Julie and Jerri want to support her with this project.
- Ensure that “thank you’s” are sent out in a timely manner.
- Need more door prizes.
- Fawn will create the creative plant rainboots.
- Flyers put out for card boxes to sell. Need to sell for \$30.
- Jessica will check out about selling the card boxes on assignment at the Children’s Museum.
- Next meeting discuss creating a portfolio of events.
- Old Business
  - Storage: MJ Researching for a new storage unit.
  - Bank: MJ Researching banks.
  - DEED report: Grant of \$5,000. Funds already in bank.
  - Board members need to do the self-assessment by January in order for review.
  - Preliminary survey numbers are right down the middle with the exception of the area of the budget which is scoring low.
  - Board members please bring training needs to next meeting.
  - Annual report: Robin will finish the annual report for next meeting.
  - Contact Thread for conference materials that are ours.
- New Business
  - Set Jan. 2019 meeting date, time and place: January 12<sup>th</sup> from 8-2 at AnneMarie’s house.
- Adjourn: Motion to adjourn by Riley and Chanda. Second passed. Time 8:44 AM.