



## January Board Meeting and New Member Orientation 2019

### Agenda

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**8:00 AM**

**In attendance: Riley, Claire, Chanda, Fawn, MJ, Julie, Mandi, AnneMarie, Jessica, Jerri, Alfredo, Bryana, Taylor**

**Absent: Robin, Marcy, Patricia**

#### **Call to Order 8:43am-Claire**

1. Introduction of members and positions. Went around table and everyone introduced themselves.
2. Approval of Agenda: motion to approve by Riley. Approved by Julie.
3. Approval of December meeting minutes: Motion made by AnneMarie. Approved by Julie.
4. Board Membership-All members of the board will be members of NAEYC. Discussion about difficulty renewing membership. If continue to have problems contact AnneMarie. Up 30 members currently, since conference.
5. You have a position for a reason. Members at large think about what you want to contribute by choosing a task or idea to share. We are all volunteers. 15 member board so President and President Emeritus have support.
6. Putting together binders: (Did this while people arrived and settled in) Policies and Procedures, ByLaws, Board Duties & Descriptions, contact list for all members, copy of current budget, Strategic Plan 2019, and 2019 Work Plan.
7. Elevator speech intro.-When people ask us what we do...most people say we do conference. Not enough. Align with mission. Riley: what do we need to do to meet the needs of the community/teachers/mission? How do we reach all children? Taylor: we did a date night for our parents at Enep'ut. It was a fundraiser and we provided dinner and activities for children while parents did what they wanted. Mandi: do smaller mini or outreach activities. More board throughout the year. Meeting with Fort Wainwright end of this month. Claire did a lot at conference. Reach out to Thread. Jerri would like to get FNA involved. Thread more involved so we want to revisit. Jessica one week themed activities for board to provide activities at Children's Museum. Partnerships come into play. A person at each event stay with table to talk with people and share who we are. Media coverage? Fawn other fundraiser ideas: have pamphlet to hand out at events. More connection with directors of programs to support us. Idea to go meet directors. Open Arms-Maria feels disconnected. So more connection with us. Claire has called her two times with no response. Fawn met her and she was given a tour of Open Arms. February director outreach. History of organization. Rixa is leaving so take on Power to the Profession. Robin, is she taking on as her position? Robin called in and became part of the meeting and agrees to take on Power to the Profession. Robin will follow up with Rixa and P2P.. Jerri, can you tell me more about the Power of the Profession? NAEYC initiative to promote in our field. Standards to promote excellence in our field. Has been in development for the last three years, is still in the early stages. Jerri might



want to be a part of that and will contact Robin. Committing to tasks. Riley move on to next objective.

**9:00AM**

## **Strategic & Working Calendar Planning**

### **Before Meeting:**

1. Carefully read the current plan & schedule.
2. If needed, provide a status for each item: Not Completed, In-Process, Completed
3. Provide areas to consider for the 2019 Strategic plan and working document:
  - a. Current and ongoing processes
  - b. Short term goals- 1-2 years
  - c. Long term goals- 3-5 years

Taking turns to read the plan. Going through the goals and objectives to update and make necessary changes Will revisit board responsibilities and discuss training/education. Offer quarterly events for both parents (education) and directors (needs, updates about organizations) Jessica is education coordinator at the Children's Museum. Speak with her for ideas and manpower to work events at the museum. Tricia needs help with social media. Bryanna and Chandra would like to help and they asked for training. Tricia updated price for conference. Claire will reach out to Stewart Stott's to present at conference. Can we send out donations to ask for presenters (we do already). Claire read the information for travel to Juneau and DC. Agreement was read out loud. Motion to pay for the tri-affiliate to advocate for early childhood by Riley. Motion approved. Motion to approve by Riley. Motion approved. Will pay \$416.66 to AKECAG.

\* niaaeyc Strategic Plan 2019 will be sent out to board members with all updates.

\* The Work Plan will be sent out to board members with all updates.

### **During the Meeting:**

1. Stay focused: minimize tangents and distractions
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**12:00**

## **Working Lunch**

1. Review of proposed 2019 budget (MJ, please bring enough copies for everyone. Include current budget and new budget draft)  
Budget will look better, debit card, bank issues, business license says Northern and Interior aaeyc...bank won't give access until we change it on our document. We are looking for a new bank. Cash **total** in bank account now is \$67,293.00. Read over budget from last year:
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anything to add or delete? More money for program engagement and parent workshops=Item line: quarterly events. Riley will check about getting a bookkeeper. Robin was called for clarification. She is returning the call after she finds needed document.

## 2. Art Fundraiser Committee Update:

**1:00**

### **Conference Planning:**

1. Capturing Conference Feedback: Who, When, How (AnneMarie)  
Conference went well...1% negativity from a participant-miscommunication. Workshops came out well 4.5 out of 5. Room, food, and venue had no complaints. Presenters were happy no complaints. No vendors at next year's conference. A few people wanted to receive more information, would like to see this part of the survey to remain but work on possibly adding the course title to the surveys for more clarity.
  2. Plan Next Conference: Theme, Committee Chairs (Claire & Riley) Theme *"Be Present; for Children, Your Community and Yourself."*
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**2:00**

### **New Board Member Expectations:**

#### **Before Meeting:**

1. Completely read board notebooks.
2. Prepare questions if needed regarding the content of notebooks.

#### **During the Meeting:**

1. Answer questions from new board members.
2. Articulate expectation of board members: Roberts Rules, Attendance, Participation.
3. Assign member at large positions to current board chairs: Membership, Marketing, etc.
4. Assign mentors for new board members.

Julie-Riley

Taylor-Program and Advocacy: Program Engagement and Membership Committee

Alfredo-Hospitality, Party planning committee

MJ-Robin

Jessica-Claire

Jerri-Claire as a mentor

Chanda-mentor

Motion to end the meeting: Bryanna. Julie second the motion. Approved by vote of member. Time  
1:41 PM