

NIAAEYC Meeting Minutes from November 17, 2018

Present: Robin Temple, MJ, Mandi Hart, Marcy Belise, Claire Greenblatt Dawson, Tricia Jones, Riley Snow, Chandra Peters, Jerri Lomax, AnneMarie Mattachione, Fawn Charles, Faith Cromer

Guests: Taylor Centne, Bryana Garcia-DeLaCruz, Alfredo Quiroga, Julie Lougee
Jessica Farr

1. Call to Order: Robin Temple at 7:13 AM
2. Motion to Approve today's agenda: Agenda approved by: Marcy and MJ
3. Approval of 13 October 2018 minutes: approved by motion discussed.
Amended motion passed by Robin and MJ
4. Budget Report by MJ:
Post Conference Status:
 - a. Ready to hand off budget to MJ-Robin
 - b. Robin: four sheets for budget: some expenses may or may not be included at this time. Categories are not all inclusive. Need to figure out where to place items to make the best profit.
 - c. 990 if filed
 - d. A financial review is being done
 - e. Discussion around using a new system for budget (YNAB) MJ. Quick Books holds all of our history (as an affiliate must keep records for seven years. MJ will look into training for Quick Books.
 - f. Vendors are off the table for next year's conference.
 - g. Greeting cards will be a fundraiser during the summer, not at conference.
 - h. MJ request reimbursement checks at the beginning of each meeting.
 - i. Over seven thousand in saving account.
 - j. All receipts handed in. Everything else matched up with budget.
 - k. Robin asked if there were any questions and none.
 - l. MJ will re-do organization and check system. Will be holding everyone accountable.
 - m. A back up idea was suggested: scan and email all receipts. Budget committee: Robin, MJ, Riley, and will discuss. Will hold an emergency meeting if necessary.
 - n. Treasurer will report out/ on agenda for next meeting.
 5. Paid position report, any applicants? Riley, Robin & Claire now on the committee to make this happen.
 6. Committee Reports:
 - a. Conference Committee, planning 2019 Face to Face with Roberto was Riley and Claire. MOU was drafted and after final document is ready, will need to be approved by board members.

- b. AnneMarie shared about conference feedback: All of last years conference materials went to Riley. No negative feedback about conference. AnneMarie will send out feedback to each presenter. MJ will process stipend requests for presenters who asked.
 - c. Discussion continued: Where: Westmark. What: partnership in order to create partnerships within the community. FT WW partnership will support art show fundraiser. Free advertising and help with printing of materials. MOU will state the agreements between parties.
 - d. Pay for the rooms at Westmark? Gold Ballroom holds maybe 400. Considering no food or breakfast and lunch. A van to provide transportation was discussed. Ride share too.
 - e. Mandi will ask about setting up on Thursday evening, day before conference.
 - f. AnneMarie has the updated list of memberships and requested any new members from conference.
 - g. No other committees need to report.
7. Old Business:
- a. New Bank report: MJ will shop around for the best deal.
 - b. New Storage report: MJ will shop around for the best deal.
 - c. Annual report update: Robin has started the annual report for non-profit status. Board is obligate to have the report on the website. Robin will get report on website before her term ends.
 - d. Tio was only one who could change membership on website. Need to make changes on the site: who can make the changes.
 - e. Linda needs to sign over storage unit. MJ will look for the agreement.
8. New business:
- a. Coffee Chat with Rhiann: Robin will go back and look at this.
 - b. Grant Opportunity: Robin shared with the board about a \$25,000 state grant that NIAAEYC was invited by NAEYC to be a part of. Three affiliates will apply together in order to form a collaboration to get people to Juneau to learn about public policy. Grant has been written by Joy Lyon and submitted. We have no obligation as an affiliate but a vote should have taken place before agreement was made to participate. ByLaws: nothing states a policy or procedure for grant seeking.
 - c. AKECAG: Robin Will revisit this at December meeting to discuss Possible membership and costs.
9. Adjourn: 9:40 AM. Motion was made by Riley and Chandra. Motion passed.