

Northern Interior Alaska AEYC Board MEETING MINUTES

Date: January 7th 2017

Time: 9:00 a.m

839 5th Ave

Meeting called to order: 9:22 a.m.

Motion to approve begin

made by: Fawn

Seconded: Claire

(X)Approved

Rejected

Attendance:

AnneMarie Mattachione

Fawn Charles

Claire Greenblatt Dawson

Faith Cromer

Robin Temple

Jacey Cole

Johnnie Clark II

Mandi Hart

Patricia Jones

Riley Snow

Kayla Ellis

Tracy Norris

Visitors:

Tracey Adams

Introduction of all board members & visitors

Approval of Agenda:

Motion to approve Agenda based on priorities

made by: Jacy Seconded: Robin

(X)Approved

Rejected

Approval of November Minutes:

Motion to approve Minutes

made by: Claire

Seconded: Jacy

(X)Approved

Rejected

Approval of December Minutes:

Motion to approve Minutes

made by: Kayla Seconded: Jacy

(X)Approved Rejected

Motion to Approve Tracy Norris as Secretary

Motion to approve Minutes

made by: AnneMarie Seconded: Claire

(X)Approved Rejected

BINDER REVIEW

- **Mission Statement Review-** will add NAEYC Core Beliefs
- **Bylaws-** Claire will have updated/edited bylaws in February
- **Policy/Procedures-** will become an addendum to bylaws.

Policy/Procedures to Bylaws into a Committee:

- Claire to Chair
- Tricia
- Johnnie
- Tracey

Completed as soon as possible to be ready for February meeting (email out before hand)

Timeline to be made to fill in with strategic plan

Strategic Plan Review

Edits will be made & bylaw timeline will be included by Claire & Tracy

Week of the Young Child

Will collaborate with ECE students (AnneMarie's class)

- Johnnie will chair committee
- Jacy
- Person of Johnnies choice

SEED (Tracey)

Eventually all licensed centers will need SEED approved trainer for required trainings to count

Communication

Erika & Marci need to download GroupMe to be added to our text conversation.

Website

Robin will develop & further update our website

Treasurer's Report:

Motion to add Robin Temple & Tracy Norris as bank signers and remove Fawn Charles as a bank signer.

made by: Claire

Seconded: Jacy

(X)Approved

Rejected

Kayla Ellis, Robin Temple, Claire Greenblatt Dawson and Tracy Norris will be NIAAEYC's four bank signers.

Kayla will not physically sign checks depending on who deposits the checks, but will be a signer in order to be able to maintain bank records/accounts/checking/accounting, as she works with Teo (once he is hired on).

We will have a more clear separation of duties once Teo is hired on.

Budget Review 2016/2017:

2016 Net Income \$300.55 until the bank & quickbooks catch up.

Finance & Audit Committee

➤ Kayla Chair

➤

➤

Membership: (AnneMarie)

Around 208

Nominating & Membership Committees

➤ AnneMarie Chair

➤

➤

Public Policy:

- Fawn Chair
- Tracy
-

Provider Appreciation:

- Claire will chair
-
-

Donations:

- Riley will chair
- Claire
- Fawn
-

Sunrise Cares! Claire will fill out form and send in by January 13th.

Conference:

Advocacy themed sessions?

Track sessions?

We need a storage space for conference things/NAEYC history

Expectations - Robin & Fawn will develop?

All board members are expected to look over AnneMarie's conference idea, Fawn's timeline, and any other conference ideas. Please bring ideas/suggestions.

Old Business:

- 100 professionals - Fawn
- SEED update

New Business:

- Lula Roe fundraiser, yes we want to do it. AnneMarie will follow up with CTC, Tracy will look on base, Tracey will talk to Kelly about using Thread.
- NAEYC membership always needs to be up to date for all board members

Calendar 2017:

Will fill out further throughout the following months (along with the timeline)

- Public Policy in DC, last week of Feb
- WOYC: April 24-28
- Teacher Appreciation: May 8-12 (9th is the actual day)
- PDI in San Fran: June 11-14
- Conference: October 27-28
- NAEYC Conference: Nov 16-19

Monthly Meetings

- Second Saturdays 12-3 @ CTC in the ECE classroom (room213)
- Next Meeting February 18th (third week of the month - only exception)
- We will reassess after spring semester

Motion to adjourn

made by: Claire

(X) Approved

Seconded: Kayla

Rejected

Adjourned at 2:56pm

Minutes submitted by: Claire Greenblatt Dawson