

Northern Interior Association for the Education of Young Children

Meeting Agenda July 8, 2017

1. Call to order 0912
2. Inspiration: The sun is out!

Attendees:

Robin Temple
Claire Greenblatt Dawson
Tracy Norris
Linda Fetters
AnneMarie Mattachione
Johnnie Clark
Tricia Manning
Riley Snow
Mandi Hart
Faith Cromer
Erika Copeland

Employee

Teo Dornea

Guest

Stacy Story

3. Approval of Agenda
Motion to approve: Claire Seconded: Tracy
(X) Approved () Denied
Motion Carries
4. Approval of Minutes, May and June
Motion to approve: Claire Seconded: Tracy
(X) Approved () Denied
Motion Carries
5. Conference Committee Meeting (1 hour) Theme: Emergent Trends in ECE 10/27 &28
A. Speakers: AnneMarie
All potential speakers have been selected by the Conference Committee. AnneMarie passed out application to committee members. Applications are due to the committee by 31 August and include a description of the workshop, objectives, and philosophy

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statement. AnneMarie also passed out an example. Stipends will be given to speakers based on education and experience.

B. Donation: Claire

Claire redistributed letters to be given to potential donors. All letters digitally distributed must be sent out in PFD format.

C. Book Fair and Vendors: Fawn

No report

D. Awards: Robin

AnneMarie wrote and gave Robin. Robin will get descriptions out to BOD.

E. Advertisement: Marcy

No report

F. Committees that may or may not need to report

a. Outreach: Johnnie- no report

b. Hospitality: Tracy- Fawn is doing some shopping in Florida for center pieces. We have agreed to move forward with flowers emerging as a representation of emergent Trends. Also, the use of digital surveys and programs will expand on the concept of emergent technology. Tracy is to begin the work of connecting with the WestMark and establishing the rate that will be given in exchange for X number of room occupancy. Robin has volunteered to assist in this as she has the POC established.

c. Registration: Erika- Erika asks for early information as to how registration will look. Trisha is working on getting a website set up that will allow link access to a registration form. Linda and Claire both volunteered use of iPad for use at conference for check in. There was discussion around use of either Square or Paypal for processing registrations. Each program charges different percentage for use. Teo reminds the Board that the decision of which payment method we use has to be made prior to building the new website.

The Board will need to identify a list of niaeyc members with their numbers so that we are able to establish who pays member and nonmember fees.

All student volunteers will get a free niaeyc membership and free registration for their participation.

d. Nomination: AnneMarie

e. Marketing: Tricia- Tricia will have two website to present to The Board at the August 2017 meeting.

f. Engagement : Robin

6. Standing Committee Reports

A. Budget: Linda

Linda has completed the business license application and we are waiting for its arrival in the mail. Linda distributed the current budget. A check was written for \$122.40 to cover the current fees for website hosting.

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- B. Membership: AnneMarie- Numbers are up. This is a normal sway in the cycle of membership expiration and renewals. All members are asked to get their membership numbers to Claire.
- C. Public Policy: Fawn- No report.
- D. Fund Raising/Donations: Riley- New membership letters have been distributed. All members are asked to send lists of who they connect with to Claire and Riley to avoid double requests.
- E. History: Tracy- There is a plan in place to host a dinner at the Venue. Tracy is to meet with the business owner to ask for a space donation in exchange for food purchase. The Board settled on 9 September being a meeting/dinner date. More information to come.

7. Monthly review of Strategic Plan-

8. Old Business

Update bylaws, attendance policy and new terms for Pres-Elect, Pres, Pres Emeritus
AnnMarie's garage- Fawn has inventoried several items and stored them in AnnMarie's garage. Robin has several other items to inventory and add to the garage.

Debit Card- Claire has been working with the bank around obtaining a debit card. Claire hoped to have a card issued with the name of the BOD instead of her own, that is not current practice. The closet that we can get is to have a card with both her name and niaeyc. The card will have a \$200.00 limit with a limit of zero to be taken from an ATM.

9. New Business

Archival of records- niaaeyc has accumulated a lot of records and belongings. Storage has been an ongoing conversation. AnnMarie suggests that we rent storage for the archival of records. She has identified a cold storage facility at the rate of \$360.00 per year for 5X8. We will work this cost into the budget. Three additional conference attendees from last years conference would cover this fee, also we can seek out a donor to specifically cover this cost.

10. Adjourn

Motion to adjourn 1133

Motion to approve: Johnnie Seconded: LINDA

(X) Approved () Denied

Motion Carries